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**TRANSFER OF TITLE OF ASSETS FROM  
THE UNITED NATIONS DEVELOPMENT PROGRAMME  
TO THE GOVERNMENT OF ANTIGUA AND BARBUDA**

**THIS AGREEMENT** made this 20th day of November, 2014, by and between the United Nations Development Programme (hereinafter referred to as “UNDP”), for the transfer to and the Government of Antigua and Barbuda (hereinafter referred to as the “Government”), accepts full title and ownership of assets as specified in the attached supplies and equipment list, hereto as Annex I at a total cost of EC\$139,997.00.

The assets transferred represent assistance of UNDP to the Government to facilitate “SECOND NATIONAL COMMUNICATION ATG”, Project No. 00043446 (hereinafter referred to as “Project”), undertaken in Antigua and Barbuda. The transfer of title is limited to the use of such assets solely for the stated purposes of the Project in the manner and place as set out in the Project Document, hereto as Annex II, and subject to further limitations contained therein.

The transfer of such assets must be affected in compliance with UNDP Financial Rules and Regulations, the Procurement Manual and the Asset Management Guidelines.

**IN WITNESS WHEREOF**, UNDP and the Government, through their duly authorized representatives, have signed this Agreement:

**ACCEPTED:**

FOR THE GOVERNMENT:

By: *D Blackayne*

Name: Diann Blackayne

Title: Chief Environment Officer

Date: 20/11/14

**ACCEPTED:**

FOR UNDP:

By: *Stephen O'Malley*

Name: Stephen O'Malley

Title: Resident Representative

Date: 20 November 2014

## DaCosta Bayley

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**From:** Ricky Wilson  
**Sent:** Wednesday, June 18, 2014 11:49 AM  
**To:** dcblack11@yahoo.com; rcamacho@environmentdivision.info  
**Cc:** Musaad Al Saleh; Cherryanne Hinds; pfontonblack@yahoo.com; pspmoffice@gmail.com  
**Subject:** Project Closure- Enabling Activities for the preparation of Antigua & Barbuda Second National Communication (ID 00043446)  
**Attachments:** Statement of Assets\_43446.pdf

Good Morning Diann/Ruleta

Trust this email finds you well. I need your assistance/guidance in a matter.

We are currently seeking to finalise the administrative requirements to close this project and in order to do we need to complete a Transfer/Disposal of all project equipment to the Government of Antigua and Barbuda. Could you please review the attached list, which was completed during the audit exercise in 2010 after the closure of the project in 2009, and ascertain that this is indeed a complete list of all assets purchased under the project. Once you have confirmed the status of the list we will submit an official "Transfer/Disposal of Assets form for your signature and retention for records.

Your assistance in this matter is appreciated, especially taking into account the time lines

Regards



**J. Ricky Wilson**  
Programme Manager  
Environment, Energy and Climate Change  
United Nations Development Programme Subregional Office for Barbados and the OECS  
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Marine Gardens  
Hastings  
Christ Church  
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Statement of Assets and Equipment  
as at 31 December 2008



UNICE Country Office, Barbados  
Project title: Enabling Activities for the Preparation of Antigua and Barbuda's Second National Communication to the UNFCCC  
Award ID: 38854  
Project ID: 43445 (day/ind/year) to 31 December 2008  
Period covered from inception of project: 43445

For asset value of a minimum of less than \$1000 per item

ACQUISITION DATE	ITEM DESCRIPTION (make and model)	PROJECT No.	FUND	CONDITION	RESPONS. PERSONNEL	ITEM LOCATION	MANUFACTURE R	EQ VALUE	SERIAL NO.
26/12/00	Loche Pedestal	43445 GEF	Good	Diana Black-Layne	Environment Division		\$350	No Serial No.	
24/03/07	GE M2 Mobile pedestal	43445 GEF	Good	Niala Craine	Environment Division		\$350	No Serial No.	
18/03/07	Accounting book	43445 GEF	Good	Patricia Black	Environment Division		\$350	No Serial No.	
26/12/04	Tel computer stand	43445 GEF	Good	Carole Black	Environment Division		\$485	No Serial No.	
20/02/08	COMPUTER desk	43445 GEF	Good	Carole-Ann George	Environment Division		\$448	No Serial No.	
15/10/07	U. laptop Battery	43445 GEF	Good	Diana Black-Layne	Environment Division		\$420	No Serial No.	
29/12/06	Baritone chair	43445 GEF	Good	Office	Environment Division	APC	\$320	No Serial No.	
26/10/07	Backlog 650V	43445 GEF	Good	Office	Environment Division	APC	\$320	No Serial No.	
26/12/08	1000 W Voltage regulator	43445 GEF	Good	Office	Environment Division	APC	\$320	No Serial No.	
25/2007	Flash Drive	43445 GEF	Good	TAC members	Environment Division		\$257	No Serial No.	
20/08/04	800W Inverter	43445 GEF	Good	P. S. of Environment	Environment Division		\$257	No Serial No.	
13/7/07	Coccolina Boat	43445 GEF	Good	Rosemary Edwards	Environment Division	Colson	\$254	No Serial No.	
27-Apr-08	XO Pressure Cook	43445 GEF	Good	TAC members	Environment Division	Colson	\$254	No Serial No.	
13/7/07	Rectangular Pump	43445 GEF	Good	Rosemary Edwards	Environment Division	Colson	\$120	No Serial No.	
4/7/2008	Battery charger	43445 GEF	Good	TAC members	Environment Division	Sony	\$47	YQ7-8P-83A	
Total EQ Equipment								\$4,274	
Total UNO Equipment								\$1,947	

Signed by:  
Name: *[Signature]*  
Title: National Project Manager  
Date: *28 July 2010*

Signed by:  
Name: *[Signature]*  
Title: UNICE PM or DPR  
Date: *17/07/2010*

Certified by:  
Name: *[Signature]*  
Title: *[Signature]*  
Name of the Audit Firm: *[Signature]*  
Date: *[Signature]*

*Erin Lyons*  
*2/7/10*